

**Auburn Vocational School District
BOARD OF EDUCATION**

**Minutes of January 12, 2023
2023 Organizational Meeting**

The January 12, 2023 organizational meeting of the Auburn Vocational School District was called to order by President Pro Temp Mr. Walter at 6:30 p.m.

Mrs. Williamson administered the Oath of Office to the appointed Board Members, Mr. Kenneth Cahill, Dr. Susan Culotta, Mr. Geoffrey Kent, Mr. Roger Miller, Mrs. Barbara Rayburn, Mr. Paul Stefanko, Mr. Erik Walter, Mrs. Mary Wheeler, and Mr. Keith Strever, Cardinal Local School District (1 yr. term)

The following members were present:

Mrs. Brush	Mr. Kent	Mr. Stefanko	Mrs. Wheeler
Mr. Cahill	Mr. Miller	Mr. Strever	
Dr. Culotta	Mrs. Rayburn	Mr. Walter	

Absent: Miss Maruschak

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

001-23 Approve Organizational Board Meeting Agenda

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve the January 12, 2023 organizational meeting agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

002-23 Nominations for Board President

President Pro Tempore Walter called for nominations for Board President of the Auburn Career Center Board of Education. Mr. Stefanko motioned and seconded by Mrs. Wheeler to nominate Mr. Erik Walter. Mr. Miller motioned to close nominations and Mr. Kent seconded.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

003-23 Election of Board President

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to elect Mr. Erik Walter as the 2023 Board President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

004-23 Nominations for Board Vice President

President Walter called for nominations for Board Vice President of the Auburn Career Center Board of Education. Mr. Kent moved and seconded by Mr. Stefako to nominate Dr. Culotta. Mr. Miller motioned to close nominations and Mrs. Wheeler seconded.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

005-23 Election of Board Vice President

A motion was made by Mr. Stefanko and seconded by Mr. Miller to elect Dr. Culotta as the 2023 Board Vice President.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

006-23 Organization of the 2023 Board of Education

A motion was made by Dr. Culotta and seconded by Mrs. Rayburn to adopt the following Board of Educational meeting for the 2023 calendar year:

Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2023 (*Exceptions)

Thursday, January 12th*	6:30 pm	Tuesday, June 27th *	6:30 pm
Tuesday, February 7th	6:30 pm	Tuesday, August 1st	6:30 pm
Tuesday, March 7th	6:30 pm	Tuesday, September 5th	6:30 pm
Tuesday, April 4th	6:30 pm	Tuesday, October 3rd	6:30 pm
Thursday, May 4 th *	6:30 pm	Thursday, November 9 th *	6:30 pm
Tuesday, June 6th	6:30 pm	Tuesday, December 5th	6:30 pm

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

007-23 OSBA Capital Conference Delegate and Alternate

A motion was made by Mr. Miller and seconded by Dr. Culotta to approve Mr. Stefanko as delegate. Dr. Culotta motioned and Mrs. Wheeler seconded for Mr. Kent as alternate for the Ohio School Boards Association Capital Conference for 2023.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

008-23 Approve Consent Agenda

A motion was made by Mr. Cahill and seconded by Mr. Stefanko to approve agenda Item #10 a-e as a consent motion.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

009-23 Board Interest in Superintendent/Treasurer Advisory Committees:

A motion was made by Mr. Cahill and seconded by Mr. Kent to approve the following members to participate in the Superintendent/Treasurer Advisory Committees:

Finance Committee: Mr. Miller, Dr. Culotta, and Mr. Kent

Facilities Committee: Mrs. Brush, Mrs. Rayburn, and Mr. Miller

Curriculum, Enrollment, and Retention Committee: Mr. Stefanko, Mrs. Wheeler, Mr. Walter, and Mr. Miller

Personnel Committee: Dr. Culotta, Mr. Cahill, and Mrs. Wheeler

Property Tax Committee: Mr. Stefanko, Miss Maruschak, and Mrs. Brush

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

10-23 Standing Authorizations of the 2023 Board of Education

A motion was made by Dr. Culotta and seconded by Mr. Kent to adopt the following standing authorization items for 2023:

- | | |
|---|---|
| a. Designate Legal Counsels: | McGown & Markling Co., L.P.A.
Squire, Patton & Boggs
Weston Hurd LLP
Ennis Britton Co., LPA
Dickinson Wright PLLC
Lake County Prosecutors
Geauga County Prosecutors |
| b. Designate a Newspaper: | The News-Herald |
| c. Designate a Depository: | Dollar Bank |
| d. Recognize Majority Bargaining Agent: | CATA/OEA-NEA |
| e. Designate a designee to attend public records access training required for Board Members for each term of office (ORC 109.43) | Treasurer |
| f. Ohio School Boards Association Membership Dues: Annual Membership Dues (January 1, 2023– December 31, 2023) | \$3,572 |
| g. Ohio School Boards Association Legal Assistance Fund Consultant Service Contract Pursuant to R.C. Section 3313.171 (January 1, 2023 – December 31, 2023) | \$250 |

- | | | |
|----|---|----------|
| h. | American Technical Education Association
Institutional Membership | \$500 |
| i. | Association for Career and Technical Education
Institutional Membership (National)
(March 1, 2023– February 28, 2024) | \$2,500 |
| j. | Organizational Affiliate Membership Ohio
Association for Career and Technical Education | \$4,500 |
| k. | Ohio Association of Career-Technical
Superintendents Dues
(July 1, 2023 – June 30, 2024) | \$3,000 |
| l. | Ohio Technical Centers Membership Dues
AWE (July 1, 2023 – June 30, 2024) | \$1,000 |
| m. | Establish a Service Fund for Board Members: | \$10,000 |
| n. | Authorize the Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting. | |
| o. | Authorize Superintendent or designee to approve student & employee out of state and overnight travel to be presented to the Board of Education for approval at the next regular Board meeting. | |
| p. | Authorize the Superintendent and Treasurer to establish a budget for legal fees of \$80,000.00. | |
| q. | Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations) | |
| r. | Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$25,000.00 without prior approval of the Board. [Policy #6320] | |
| s. | Authorize the Superintendent or designee to approve professional development for all employees of the school district. | |
| t. | Authorize the Superintendent or designee to be the hearing officer for student expulsion discipline hearings. | |
| u. | Authorize the Superintendent or designee to be the student suspension appeal officer. | |
| v. | Authorize the law firm of McGown & Markling Co., L.P.A. to serve as the Board’s designee for all student discipline, suspension, and expulsion appeals as authorized under applicable state and federal laws, as well as applicable board policies and administrative guidelines. | |
| w. | Authorize the Superintendent and Treasurer to attend professional meetings. | |

- x. Authorize the Superintendent and Treasurer to approve student affiliation, clinical, preceptor, and MOU agreements on an as needed basis.
- y. Authorize the Treasurer to open bank accounts as needed.
- z. Authorize the Treasurer to pay all bills within the limit of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- aa. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- bb. Authorize the Treasurer to advertise for bids as specified by law.
- cc. Authorize the Treasurer to invest active and interim funds.
- dd. Authorize the Treasurer to purchase position bonds for the Board President, Vice-President, and Superintendent for the limit of \$20,000 and the Board requires that all administrators, school secretaries, and those employees that are under the direct supervision of the Treasurer be bonded with a Surety Bond to the limit of \$20,000, per board policy 8740 – Bonding.
- ee. The Treasurer will be bonded at a limit of \$500,000.
- ff. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
- gg. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2023.
- hh. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- ii. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request. [Policy #8310]
- jj. Set the mileage reimbursement rate for 2023 at the IRS approved rate.
- kk. Authorize to discard or sell textbooks/workbooks and equipment due to age, condition, and/or beyond repair.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller,
Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

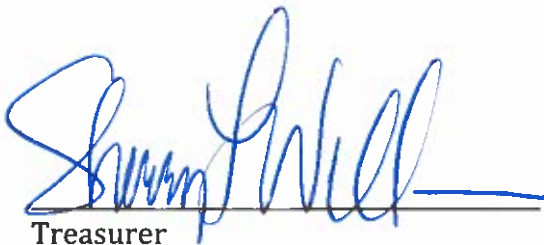
011-23 Adjourn

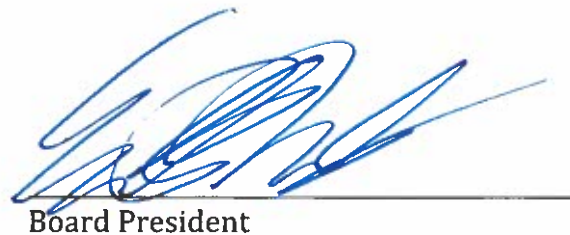
A motion was made by Mr. Miller and seconded by Mr. Kent to adjourn the meeting at 6:43 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed


Treasurer


Board President